

Civil Service Commission
 Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No.. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | UNIT PRICE | TOTAL PRICE |
|--|-----|-----------|-----|----|---|------------|-------------|
| SUPPLY AND DELIVERY OF APPRECIATION TOKENS | | | | | | | |
| LOT 1: Travel essential kit | 400 | boxed set | | | | | |
| - Foldable mobile phone stand | | | | | | | |
| - All-in-one travel adaptor (built-in multi-plugs) with two USB charging port | | | | | | | |
| - Others: Items and box packaging customized with the print/stamping/engraving of the CSC logo | | | | | | | |
| - Box/packaging dimension: 16 x 14 cm | | | | | | | |
| Approved Budget for the Contract (ABC) for Lot 1: Php 160,000.00 | | | | | | | |
| <i>page 1 of 7</i> | | | | | | | |

PEARLIE ANN S. RAMOS

PEARLIE ANN S. RAMOS

Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission
 Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No.. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| EM N | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | UNIT PRICE | TOTAL PRICE |
|------|--|-----|-----------|-----|----|---|------------|-------------|
| | LOT 2: Work/travel essential kit | 400 | boxed set | | | | | |
| | - 500 ml vacuum bottle | | | | | | | |
| | - with two extra coffee cups | | | | | | | |
| | - Others: Items and box packaging customized with the print/stamping/engraving of the CSC logo | | | | | | | |
| | - Box/packaging dimension: 16 x 25 cm | | | | | | | |
| | Approved Budget for the Contract (ABC) for Lot 2: Php 160,000.00 | | | | | | | |
| | | | | | | | | |
| | LOT 3: Travel/work essential kit | 100 | boxed set | | | | | |
| | - Two-fold umbrella | | | | | | | |
| | - 500 ml vacuum bottle | | | | | | | |
| | - Pen | | | | | | | |
| | - USB, 16 GB | | | | | | | |
| | <i>page 2 of 7</i> | | | | | | | |

PS Ramos
PEARLIE ANN S. RAMOS

Procurement Officer
 931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission
 Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| EM N | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | UNIT PRICE | TOTAL PRICE |
|------|--|-----|-----------|-----|----|---|------------|-------------|
| | - A5-size leather corporate journal with magnetic snap buckle | | | | | | | |
| | - Portable Bluetooth speaker | | | | | | | |
| | - 10000 mAh Powerbank with four output charging cables | | | | | | | |
| | - Others: Items and box packaging customized with the print/stamping/engraving of the CSC Logo | | | | | | | |
| | - Box/packaging dimension: 42 x 30 cm | | | | | | | |
| | Approved Budget for the Contract (ABC) for Lot 3: Php 180,000.00 | | | | | | | |
| | | | | | | | | |
| | LOT 4: Travel/work essential kit | 100 | boxed set | | | | | |
| | - Wireless charging corporate journal, A5 sized with magnetic snap buckle | | | | | | | |
| | - Pen | | | | | | | |
| | <i>page 3 of 7</i> | | | | | | | |

PS Ramos
PEARLIE ANN S. RAMOS

Procurement Officer
 931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| EM N | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS | UNIT PRICE | TOTAL PRICE |
|------|--|-----|------------------|-----|----|---|------------|-------------|
| | | | | | | If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | | |
| | - Vacuum cup | | | | | | | |
| | - Battery capacity: 8000 mAh | | | | | | | |
| | Others: Items and box packaging customized with the print/stamping/engraving of the CSC logo | | | | | | | |
| | - Box/packaging dimension: 42 x 30 cm | | | | | | | |
| | Approved Budget for the Contract (ABC) for Lot 4: Php 180,000.00 | | | | | | | |
| | | | | | | | | |
| | LOT 5: Filipino-themed decorative items | 230 | boxed set of six | | | | | |
| | - Bahay Kubo Napkin Rings | | | | | | | |
| | Size (mm): 71 x 40 x 39 | | | | | | | |
| | Color: Gold | | | | | | | |
| | <i>page 4 of 7</i> | | | | | | | |

PS Ramos
PEARLIE ANN S. RAMOS

Procurement Officer
 931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission
 Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| EM N | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS | UNIT PRICE | TOTAL PRICE |
|------|--------------------------------|-----|------|-----|----|--|------------|-------------|
| | | | | | | If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | | |
| | Material: Zinc alloy | | | | | | | |
| | Weight: 0.05 kg | | | | | | | |
| | - Jeepney Napkin Rings | | | | | | | |
| | Size (mm): 60 x 57 x 44 | | | | | | | |
| | Color: Gold | | | | | | | |
| | Material: Zinc alloy | | | | | | | |
| | Weight: 0.03 kg | | | | | | | |
| | - Sorbetes Napkin Rings | | | | | | | |
| | Size (mm): 55.6 x 47.8 | | | | | | | |
| | Color: Gold | | | | | | | |
| | page 5 of 7 | | | | | | | |

PSP
PEARLIE ANN S. RAMOS
 Procurement Officer
 931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission
 Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No.. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| EM N | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | UNIT PRICE | TOTAL PRICE |
|------|---|-----|------|-----|----|---|------------|-------------|
| | Material: Zinc alloy | | | | | | | |
| | Weight: 0.04 kg | | | | | | | |
| | - Abaniko Napkin Rings | | | | | | | |
| | Size (mm): 78 x 34 x 41 | | | | | | | |
| | Color: Gold | | | | | | | |
| | Material: Zinc alloy | | | | | | | |
| | Weight: 0.06 kg | | | | | | | |
| | Customized box packaging printed with CSC logo and ribbon included | | | | | | | |
| | Approved Budget for the Contract (ABC) for Lot 5: Php 300,000.00 | | | | | | | |
| | <i>page 6 of 7</i> | | | | | | | |

PSP
PEARLIE ANN S. RAMOS
 Procurement Officer
 931-7935; 931-7939; 931-8092 Loc. 508

Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-163 NP SVP
 Date: July 16, 2024
 PR No./End-User: 2024-07-1081/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

| EM N | ITEM & DESCRIPTION | QTY | UNIT | YES | NO | REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin. | UNIT PRICE | TOTAL PRICE |
|------|---|-----|------|-----|----|---|------------|-------------|
| | Bidder requirements: | | | | | | | |
| | 1. The above items shall be procured by lot; thus, interested service providers/suppliers must provide a quote for each lot/item; | | | | | | | |
| | 2. Bidder must have at least three years experience in providing required items to government and private offices; | | | | | | | |
| | 3. Bidder must submit a proposal based on the above deliverables with price quotation of the items inclusive of admin cost, delivery fee, and other applicable cost; | | | | | | | |
| | 4. Submit samples during the submission of bid quotation; | | | | | | | |
| | 5. The color specified for the Filipino-themed decorative items may be subject to change depending on the quality of the sample submitted. The CSC may relay any color changes prior to the approval of the sample and delivery of the final products | | | | | | | |
| | 6. Proof/final product samples should be submitted within two working days upon receipt of the Purchase Order and Notice to Proceed, subject to the approval of the End-user. | | | | | | | |
| | 6. Delivery should be NOT LATER THAN thirty (30) working days after approval of final product samples. | | | | | | | |
| | x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x | | | | | | | |
| | page 7 of 7 | | | | | | | |

PSP Ramos
PEARLIE ANN S. RAMOS
 Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider